



We have been advised that a third party is responsible for damages to your insured property. In order for us to attempt a successful recovery, we require the following information to be provided where applicable.

Insured Owners need to be aware, that at no time should they enter into an agreement, of any kind, with a third party for compensation or settlement of a claim, this includes requesting a third party to pay for, or contribute towards the excess of the building policy.

Is the Person Responsible a Proprietor within the Insured Complex?

Yes No

Third Party Full Name

Postal Address

Email Address

Contact Phone Number

Car Registration Details

Police Report Number

Insurance Details, Including

- Insurer Name
- Insurer Claim Number
- Whether it is motor, content etc.

 Please include, any photos, witness statements or reports that may be helpful in our recovery.

Any personal information collected will be used to process and manage your claim. If this information is not provided we may not be able to process or manage this claim. We may have to disclose this personal information to third parties who assist us in assessing and processing this claim, including insurers and reinsurers, health service providers, investigators, our specialist advisors and service providers, or as required by law. These entities may be located in Australia or overseas. Our Privacy Policy contains further details including how personal information we hold can be accessed and corrected, and how to complain about any breach of the Australian Privacy Principles. For a copy of our Privacy Policy please refer to our website, or email compliance@scinsure.com.au.